



GUIDANCE TO APPLICANTS

When considering the merits of a funding application, Rotary members will look to ensure that any money given will be used to further the aims of Rotary.

The following information, while not definitive, is intended to give applicants a feeling for what Rotary stands for, the types of project that will be supported and the level of funding support given in the past.

Because Rotary is found in more than 200 countries worldwide - including locally here in Shetland - we are in the unique position of being able to reach people in need here on our own doorstep as well as all over the planet. This might be running or funding small projects locally, supporting life-changing projects in developing countries, or making an immediate response to regions affected by wars and natural disasters.

The primary motto of Rotary Worldwide is *'Service above self'*

At the Rotary Club of Shetland we see service as making a difference by giving something back through using the skills, talents and energy of our members collectively, both locally and through Rotary International.

The aim of the Rotary Club of Shetland is to encourage this *'ideal of service'* to help in the task of building strong communities.

The Rotary Club of Shetland endeavours to achieve this by:

- Supporting individuals and groups in the community so that they can develop their potential of service to others.

- Identifying and supporting organisations that work to alleviate disease, end poverty, responding to disaster and contribute to peace in the world.

Examples of this would be:

Locally:

- Supporting activities that will help people's health, education, physical or mental well-being. This might be:
 - Supporting organisations such as CLAN and Red Cross House who assist people from Shetland who require care, both within and out with Shetland.
 - Supporting practical cookery demonstrations so that children get a healthier diet and get some hands on cooking skills.
 - Supporting activities such as old peoples' Christmas parties that help to foster a spirit of community in rural communities.

- Some projects, of course, tick more than one box. Examples of these might be projects that develop young people's character and leadership skills such as the Swan project, or participants in The Duke of Edinburgh's Award Scheme, or the Prince's Trust.
- "The Youth Volunteering Awards" encourages volunteering in young people.
- Supporting local groups so that they can take disabled people on days out.
- Supporting youth organisations, school projects, environmental initiatives etc.

Internationally:

- Supporting orphanages or schools in Africa through assisting local organisations to provide direct support in building facilities.
- Assisting an individual to take part in projects such as Mercy Ships.
- It may be providing materials for knitters to make babies' shawls.
- Supporting water and sanitation projects through organisations such as "Water Aid".
- Intervening through Rotary International or other organisation to provide disaster relief through organisations such as "Shelter Box".
- Contributing to Rotary International objectives in the promotion of peace and the resolution of conflict.

Level of funding

The sum awarded varies with a maximum of usually around £1,000 with occasional exceptions for particularly significant local projects such as "Clan in the Community" and "CAT scanner".

APPLICATION FORM

Please return the completed form to Donald MacKinnon via e mail:

ruaig@btinternet.com

Or by post to:

Rotary Club of Shetland

Donald MacKinnon

Ruaig

Upper Sound

Lerwick

ZE1 0SU



Contact Information

Name of Group/Organisation/Individual (Charitable number if applicable):	
Contact Name:	
Role in Group/Organisation:	
Address for correspondence:	
Postcode:	
Daytime number:	Evening number:
E mail:	

Reason for Request (please attach further information if appropriate)

What will the money be used for (It would be helpful to have details of how many people would benefit and if you have approached any other source for funding):

Note: It is not possible to design a form to cover all possibilities. Therefore if the questions do not fit your answers, just complete as appropriate to your circumstances.

Financial Information

Please provide details of the following :-

1. Total estimated cost of the project

2. Amount you are seeking from the Rotary Club of Shetland

Payment Information

Please provide the name to which a cheque should be payable if you are successful in your application along with the address to which it should be sent.

Cheque payable to

Address to send cheque to

Signatures

Data Protection: The Rotary Club of Shetland will not divulge any information to third parties without your prior consent.

I confirm to the best of my knowledge that all information provided on this application form is true and accurate. I have read through the enclosed terms and conditions and understand that in signing this application form the group/organisation are required to act within these conditions should an award be made. If applicant is under the age of 18 years, please include the details of the responsible adult.

Print Name:

Signature:

Date:

Role in Group/Organisation:

Responsible Adult (Where Applicable)

Print Name:

Signature:

Date: